

2012 Drake Software Seminar

Course Description: Drake Software Seminars are designed with the new user in mind, focusing on basic return preparation, e-filing, and practice management tools. Upon completion of this seminar, students will be able to:

- Demonstrate how to prepare a basic 1040 return in Drake from start to finish and file it electronically.
- Describe Drake practice management tools like the Tax Planner, Fixed Asset Manager, Client Status Manager and Drake Document Manager to increase the efficiency and productivity in their office.

Course Fee: There is no charge to participate in this program and no refund policy.

How to Register: Go to www.DrakeSoftware.com and select **Training > Software Seminars** or call Drake Software Sales at (800) 890-9500.

CPE Facts:

Affiliation	CPE Awarded	Delivery Method / Course Format	Field of Study	Course ID #	Sponsor ID #
NASBA	4	Live	Specialized Knowledge and Applications	N/A	103137
CTEC*	4 federal/ 0 state	Contact	Federal Tax	3038-CE-0099	3038
IRS – Enrolled Agents	4	In Person	Federal Tax	FQTGU-T-00011-12-I	FQTGU
IRS – RTRPs	4	In Person	Federal Tax	FQTGU-T-00011-12-I	FQTGU
TX State Board of Accountancy	4	Live	Specialized Knowledge and Applications	000099	002921

*Student List and Course Report are submitted the 15th of each month to www.ctec.org.

Course Level: Overview

Last Revision: Winter 2012

Course Expiration: January 1, 2013

Prerequisites: Prerequisites are not necessary to participate in this course and no advance preparation is needed.

Course Policies: For more information regarding this course, administrative policies, and complaint resolution, please contact our office at (828) 524- 8020 or Education@DrakeSoftware.com or visit www.DrakeETC.com.

Drake Software is an IRS qualified sponsor of continuing professional education for Enrolled Agents and Registered Tax Return Preparers.



Drake Software is registered with the Texas State Board of Public accountancy as a CPE sponsor. This registration does not constitute an endorsement by the Board as to the quality of our CPE program.



Drake Software is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.learningmarket.org.



Drake Software has been approved by the California Tax Education Council to offer the 2012 Drake Software Seminar, 3038-CE-0099, which provides 4hours of federal credit and 0 hours of state credit towards the annual continuing education requirement imposed by the State of California. A listing of additional requirements to register as a tax preparer may be obtained by contacting CTEC at P.O. Box 2890, Sacramento, CA 95812-2890, toll-free by phone at (877) 850-2832, or on the Internet at www.ctec.org.